**Stockham Primary School**

**Acceptable use of TEAMs and using interactive learning platforms**

At Stockham School, we want learning to be a fun, collaborative process. As we move into a period of remote learning, it is important for staff, parents and children to follow the rules for safe usage of the internet. This includes whilst they are learning online using teams with their peers and teachers.

ALL the rules that would apply within the classroom/school environment, still apply online.

By logging on and entering into online learning, you are agreeing to these protocols

**Please read the following bullet points that staff, pupils and families must follow:**

**Children should:**

* log in as themselves, not sharing their password with others
* find a quiet place to learn from, away from distractions (as much as possible). Ideally at a desk or table
* Be dressed in daytime clothing and presentable for face to face learning with others.
* Use polite and courteous language at all times
* Log in to Teams at the correct time. Unfortunately, the teacher cannot wait for late arrivals.
* Only use the Teams site for work purposes.
* Not post photos, pictures or other non-work related chat on TEAMs

**Additional points**

* Parents must be within ear shot or check regularly that the pupil is using their device appropriately
* Please ensure the space behind the child has a neutral background and does not reveal any sensitive or personal images or information
* Parents and children must not video or take audio recordings of the online learning (this includes screen shots)
* Teachers and TAs have the right to end sessions with individuals or the whole class if deemed necessary.
* If the Teacher’s technology fails (which it does regularly), we will aim to contact you as soon a possible to help.

Thank you

Mrs Ruth Burbank